



UCLG AFRICA
United Cities and Local Governments of Africa
Cités et Gouvernements Locaux Unis d'Afrique
CGLU AFRIQUE



TRAINING OF TRAINERS ON LOCALIZING THE SUSTAINABLE DEVELOPMENT GOALS (SDGs) AND TERRITORIAL PLANNING

Accra, Ghana, from April 24 – 26, 2019

Venue: Executive Conference Center of GIMPA

P.O Box AH 50, Achimota - Accra

With the Support and the Partnership of:



«Together for an Effective Local Africa»

PEDAGOGICAL NOTE

CONTEXT

Three years ago, the United Nations (UN) Member States unanimously adopted the 2030 Agenda for Sustainable Development, its 17 Sustainable Development Goals (SDGs) and its 169 targets as a road map of action for people, the planet, prosperity, peace and partnership. Local and Regional Governments played a key role in this regard, in particular concerning SDG 11 on, "Making cities and human settlements inclusive, safe, resilient and sustainable."

Collaboration with Local and Regional Governments and other spheres of public governance, diverse components of the Civil (citizens, small and medium enterprises (SMEs), entrepreneurs, community-based organizations and other actors and stakeholders at the local level), will be essential for the achievement of the SDGs based on participatory and inclusive approaches that leave no one, or no place, behind.

Fostering a sense of ownership of the SDGs at the local level and ensuring that communities are equipped with the necessary tools and policies is essential to catalyze new, innovative SDG action on the ground. Many of these actors and stakeholders are already developing inspiring SDG initiatives and solutions at the local level, but these solutions are not yet sufficiently known, shared, scaled, replicated or institutionalized to maximize impact. In addition, appropriate enabling environments by national governments are needed to maximize this local potential for SDG implementation, through strong partnerships and financing mechanisms across all levels of governance.

Effective and efficient localization is essential for the achievement of the SDGs.

Localization is a process that places local government and their populations, local businesses, grassroots organizations and other local actors and stakeholders at the center of SDG policy design, development, implementation, monitoring and evaluation. Therefore, localization will be the only way to have a concrete and positive impact on people's lives and territory development. This will anchor the SDGs in practices at the local level and entail the recognition and valorization of local leadership in order to encourage local leaders to make a change. As such, we need to equip national associations of local and regional governments and local elected officials and territorial managers with the capability to plan, design, monitor, measure, report and verify their actions (MRV), so that their narrative on the implementation of these agendas is considered as reliable by national governments and the international community.

In the framework of the partnership between UCLG Learning, the African Local Government Academy (ALGA) of UCLG-Africa, and the Municipal Institute of Learning (MILE) of the Ethekewini Municipality in Durban, South Africa, several activities have been realized so far, namely:

- Piloting of SDG Training Modules;
- Training of Trainers;
- Awareness raising targeting the National Associations of Local Authorities;
- Organization of joint activities on the localization of SDGs

As a continuation of this partnership and as part of ALGA's short-term continuous training offer (Colleges), ALGA, with the support and mobilization of its partners, namely, the Islamic Educational, Scientific and Cultural Organization (ISESCO), the National Association of Local Authorities of Ghana (NALAG), United Cities and Local Governments (UCLG) - UCLG Learning, The Ghana Institute of Management and Public Administration (GIMPA) and MILE, as anchoring institutes of ALGA, have decided to set up Training of Trainers on Localizing the SDGs and Territorial Planning, dedicated to enable and capacitate 30 African participants.

GENERAL OBJECTIVE

The main objective is to train a third cohort of trainers from Ghana and the West Africa Region on localizing the SDGs and territorial planning, whose mission will be to disseminate this training offer in Africa.

SPECIFIC OBJECTIVES

The Training of Trainers program on localizing SDGs and territorial planning aims to:

- ✓ Provide a space for learning, sharing and exchanging experiences and best practices in order to raise the level of awareness and advocacy for local actors in the SDG ownership, localization process and territorial planning;
- ✓ Propose strategies and tools that facilitate the effective participation of local and regional governments in the process of implementing policies, plans and strategies for achieving SDGs;
- ✓ Develop the methodology for determining targets and indicators to measure the impact of actions at the local level;
- ✓ Provide tools and didactic materials to disseminate the dynamic of localizing the SDGs.

PARTICIPANTS

The Training of Trainers initiative is for participants representing:

- ✓ The National Association of Local Authorities of Ghana, Africa Region and its members.
- ✓ Representatives of ministerial departments in charge of decentralization and local development;

- ✓ Local elected officials;
- ✓ Territorial and local managers;
- ✓ Learning and Training Institutes, GIMPA, ILGS and UMI;
- ✓ UCLG Africa / WARO (West Africa Regional Office);
- ✓ Representatives of international organizations.

TRAINING CONTENT

The Training of Trainers program will be based on Learning Modules 1,2 and 3 developed by UCLG, UNDP, UN-Habitat and the Barcelona Metropolitan Government and cover the following topics:

- ✓ Introduction to the SDGs and their localization.
- ✓ Advocacy and awareness raising for the SDG localization process;
- ✓ Reporting and monitoring of the SDG localization process;
- ✓ Development planning and SDG localization;
- ✓ The way ahead: How to organize your own SDG training.

Furthermore, a technical field visit will be conducted and an additional session on facilitation skills will be part of the program.

PEDAGOGICAL APPROACH

The Training of Trainers curriculum on localizing the SDGs alternates the theoretical input phases with practical exercises, group work and simulation.

Theoretical content: presentations on different aspects of the theme will be made by African or international experts recognized in their fields of competence, including the understanding of SDGs, the principles and conditions for implementation, the steps, methods and tools of the SDG localization process.

Practical work and simulation: theoretical content will be followed by debates and supplemented by group work and practical exercises in order to allow participants to have a better understanding of methods and tools for the implementation and localization of the SDGs.

Development of action plans: the various plenary talks and presentations, as well as group work, will enable participants to define a concrete set of measures for the improved promotion and effective implementation of the process for localizing SDGs, offering the opportunity for each equipped participant to consider solutions adapted to their own context.

TRAINERS

- Ms Genevieve HARTLEY, Facilitator from MILE, South Africa
- Mr Raphael SEDLITZKY, from UCLG Learning

TRAINING DURATION

The Training of Trainers session on Localizing SDGs lasts three days (3 days) with residential training to acquire the knowledge, skills and tools and the receipt of a training toolkit containing a training manual on localizing SDGs. This will present, in detail, the modules developed and provide all the tools essential to the practice on localizing SDGs, based on the modules designed and piloted by UCLG-Learning.

VENUE OF THE TRAINING OF TRAINERS

The Training of Trainers session on localizing SDGs will be held in Accra, Ghana from April 24-26, 2019 at the Ghana Institute of Management and Public Administration (GIMPA) Executive Conference Center, the anchoring Institute of ALGA in West Africa.

PARTNERS

The Training of Trainers Session on Localizing SDGs is organized in close partnership, cooperation and collaboration with:

- UCLG Africa/ALGA
- ISESCO
- West African Regional Office of UCLG Africa
- UCLG Learning
- GIMPA, Accra, Ghana
- MILE - Ethekewini Municipality, Durban, South Africa

CONTACT

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Agenda

Day 1: Wednesday – April 24, 2019 Module 1 & 3: The SDGs and the Reporting Process		
Time	Activity	
09:00 – 10:00	<p style="text-align: center;">Welcome and Introduction</p> <p><u>Opening by:</u></p> <ul style="list-style-type: none"> • National Association of Local Authorities of Ghana (NALAG) • United Cities and Local Governments of Africa (UCLG Africa) /African Local Governments Academy (ALGA) • West African Regional Office of UCLG Africa (WARO), WARO Director <p>Introduction:</p> <ul style="list-style-type: none"> • UCLG Learning and its efforts and methods for SDG Localization • Agenda and aim of the day • Introduction to the 2030 Agenda (Video) 	
10:00 – 10:30	<p>Round Table</p> <p>Every participant will present and explain why SDGs are important (or not important) in their daily work/life</p>	
10:30 - 10:45	<p>Tea and Coffee Break</p>	
10:45 – 11:00	<p style="text-align: center;">Lecture: The SDGs at a glance</p> <ul style="list-style-type: none"> • Lecture: From the MDGs to the SDGs • Lecture: The SDG Principles 	
11:00 – 11:30	<p style="text-align: center;">Discussion: Why are the SDGs important in my Municipality</p> <ul style="list-style-type: none"> • Participants have to think of arguments why the SDGs are important or not important in their municipalities • All arguments collated on a flipchart • Facilitator moderating the discussion 	
11:30 - 12:00	<p style="text-align: center;">Lecture: SDG Localization</p> <ul style="list-style-type: none"> • Lecture: What does localization mean and why does it matter? • Lecture: SDG Reporting and Monitoring at the local and regional level 	
12:00 – 13:00	<p>Lunch</p>	
13:00 – 13:45	<p style="text-align: center;">Local Example from Africa</p> <ul style="list-style-type: none"> • Example from an African Municipality on SDG Localization • Example of a local government association on SDG localization 	<p><i>GHANA CAMEROUN SIERRA LEONE UGANDA SOUTH AFRICA</i></p>

13:45 – 14:15	<p style="text-align: center;">Lecture: Advocacy and Awareness Raising for the SDG Localization Process</p> <ul style="list-style-type: none"> • Awareness Raising: Reasons for and the role of LGAs and Networks • Advocacy Reasons for and why networks are important 	
14:15 - 15:00	<p style="text-align: center;">1st Exercise –Stakeholder Mapping</p> <ul style="list-style-type: none"> • Participants to identify all stakeholders involved and relevance in the SDG localization process. To be collated and mapped on a poster • Groups present their posters 	
15:00 – 15:15	Tea and Coffee Break	
15:15 - 15:45	<p style="text-align: center;">Lecture: SDG Reporting</p> <ul style="list-style-type: none"> • LGAs and LRGs in the reporting process: HLPF; VNR and survey tools 	
15:45-16:15	<p style="text-align: center;">Discussion</p> <ul style="list-style-type: none"> • “My report, my roadmap” – How LGAs and LRGs can be part of the reporting process 	
16:15 – 16:45	<p>Skills development exercise: Narrative and arguments regarding SDGs in cooperation projects</p>	
16:45 - 17:00	Closing of day 1	
17h00-17h-45	Visit of GIMPA premises and campus (tbc)	
Day 2: Thursday –April 25, 2019 Module 1 & 2: Development Planning and SDG Localization		
08:30 - 12:00	<p style="text-align: center;">Field Visit to Tema</p> <ul style="list-style-type: none"> • Presentation of the strategic planning and the link to the SDGs 	Visit organized by NALAG
12:00 - 13:00	Lunch (GIMPA Executive Conference Center)	
13:00 - 14:30	<p style="text-align: center;">2nd Exercise – Competences and SDG Alignment</p> <ul style="list-style-type: none"> • Formation of 3-4 groups with each group selecting a public policy or project • Identification of related SDGs (2-3) and targets, identification of actors and declination of competences 	
14:30 - 15:00	<p style="text-align: center;">Lecture: The Development Planning Process</p> <ul style="list-style-type: none"> • Lecture: Introduction to the development planning process Lecture: Key stages of the planning process “Public Policy Circle” 	
15:00 - 15:15	Tea and Coffee Break	

15:15 - 15:45	Example: Durban's Integrated Development Planning Process The example can highlight the importance of integrated development planning
15:45 - 16:15	Discussion: Development Planning as a catalyst for Agenda 2030 <ul style="list-style-type: none"> • Participants will work in groups to find arguments why planning is important for the SDGs and how it can foster the localization of the SDGs • Each group will present a poster with the arguments
16:15 - 16:45	Lecture: The SDG Principles for Planning <ul style="list-style-type: none"> • Presentation of the SDG Principles for Planning • Presentation of the UCLG Tools Base Plan and SDGs in the Municipal Map
16:45 – 17:00	Closing of Day 2
17:00 – 18:00	Visit of NALAG (National Association of Local Authorities of Ghana) tbc
Day 3: Friday – April 26, 2019 Module 2: The SDG Principles for Planning and the Way Ahead	
09:00 – 09:15	Wrap-up of day 1 and 2
09:15 - 10:00	3rd Exercise – The Square <ul style="list-style-type: none"> • Form 3-4 groups • Explain the challenge and the expected outcome Highlight the SDG Principles for Planning
10:00 – 10:30	Presentation of the results of the 3rd exercise Each group will present “their” square
10:30 - 10:45	Tea and Coffee Break
10:45 - 12:00	4th Exercise: Facilitation Skills A brief session on facilitation skills for workshops and training
12:00 - 13:00	Lunch
13:00 - 16:00	The way ahead: How to organize your own workshop
16:00– 16:30	Tea and Coffee Break
16:30- 17:00	Outcomes presentation Open Questions and Discussion

17:00 - 17:30	<ul style="list-style-type: none">• Evaluation of the training• Closing of the workshop	NALAG UCLG UCLG Africa/ALGA WARO
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