



UCLG AFRICA  
United Cities and Local Governments of Africa  
Cités et Gouvernements Locaux Unis d'Afrique  
CGLU AFRIQUE



**MINUTES**  
**OF THE MEETING INFORMATION AND COORDINATION**  
**WITH ALGA INCHOR INSTITUTIONS**  
**ORGANIZED IN QUITO (ECUADOR)**  
**WEDNESDAY, 19 OCTOBER, 2016**

Under the chairmanship of Mr. Jean-Pierre Elong Mbassi, Secretary General of UCLG-Africa, and during the Conference UN-Habitat III, UCLG-Africa had organized an information and coordination Meeting with the ALGA Anchor Institutions, held at the Swissôtel Hotel of Quito, on Wednesday, October 19, 2016, from 10:00 am to 15:00 pm.

**PARTICIPANTS TO THE MEETING**

- Dr Najat Zarrouk, Director of ALGA, Morocco ;
- Mr Mohamed Abdellaoui, Vice-President of the Université Internationale de Rabat (UIR), Morocco ;
- Mr Wahir Justin SOME, Director of the Centre International de Formation des Acteurs Locaux (CIFAL) of Ouagadougou, Burkina-Faso, for the Region of West and Central Africa, French Speaking ;
- Dr. Abdulai Darimani, Director of the Institute for Local Government Studies (ILGS) of Accra, Ghana, for the Region of West Africa, English Speaking ;
- Mr Aloysius Bongwa, Senior Advisor of ALGA ;
- Prof. Johnson Falade, Chief Executive Officer, Cotosearch.Com Limited.

**EXCUSED**

- Mr Mpilo Ngubane, Director of The Municipal Institute of Learning (MILE) of Durban, South Africa, Eastern Region, involved in another activity of UN-Habitat III ;

- Dr. Belachew Samson Kassahun, Director of the Ethiopian Civil Service University, Addis Ababa, Ethiopia, East Africa Region, had Région Afrique de l'Est, who missed his flight.

## **AGENDA OF THE MEETING**

1. Presentation of ALGA activities in 2016;
2. Identification of Anchor Institutions volunteer for the Accreditation process;
3. Discussion of the Project of the Professional Master of City Managers;
4. Presentation of ALGA Colleges and shared responsibilities between the ALGA Anchor Institutes;
5. Configuration and composition of ALGA Academic Board;
6. Presentation of the draft of the Business Model of ALGA;
7. Miscellaneous.

## **I. MAIN ACTIVITIES OF ALGA DIRECTOR SINCE HER APPOINTMENT ON 1TH AUGUST 2016**

- Launch of the call for applications for the recruitment of the Staff of ALGA, both on UCLG-Africa Web Site and a French Moroccan newspaper. The deadline for receipt of applications was set for 17 November 2016;
- Production of a report on the progress of ALGA (Power Point format) which was forwarded also to the European Union within its Operating Grant;
- Design and dissemination of a flyer presenting at glance the context of creation and the main missions of the Academy, in English, Arabic and French;
- Signature of an MoU with the International Association of Schools and Institutes of Administration (AISIA) in China (Chengdu), on the sidelines of the Join Congress of AISIA, the International Institute of Administrative Sciences (IIAS) and the Chinese Government, on September 23, 2016. During the same event, meetings and discussions were held with the President of the International Commission on Accreditation for Public Administration (ICAPA), Mr Allan Rosenbaum;
- Contact with the French Ministry of Foreign Affairs, the Civil Service and Decentralisation to explore opportunities for partnership and cooperation, particularly regarding the establishment of the Observatory of Human Resources and Jobs at African Local Level. A request for partnership will be transmitted shortly to this Departments;

- Contact with several other Organizations and Networks in the MENA Region concerned by training and capacity building for Public Administration ;
- Presentation of ALGA during the Pre-Forum of African Local and Regional Authorities within the preparation process of COP22 on the theme « Cities and Territories, Key Players in the implementation of the International Agenda on Climate Change ", held in Cotonou, Benin, September 8-10, 2016.

## **II. LAUNCH OF ACCREDITATION PROCESS OF ALGA ANCHOR INSTITUTES**

The following Anchor Institutions have volunteered for the process of Accreditation:

- International University of Rabat (IUR) ;
- Institute for Local Government Studies (ILGS) of Accra.
- Municipal Institute of Learning (MILE) of Durban will be contacted in the same regard.

## **III. CREATION OF THE PROFESSIONAL MASTER FOR CITY MANAGERS**

The Expert IHS-Erasmus (Netherlands), Mr Jan Fransen, was invited, by the end of 2016, to rename the whole Professional Master for the City Managers and to present the two (02) MOOCs, on respectively Climate change and Financing of urban investment, which will serve as pilots and that will be tested. It was requested that the development of both MOOCs and their test by June, 2017.

It was also agreed that the Professional Master will integrate both face-to-face Modules, e-learning, practical training and study tours.

**A quota of 30 persons per region** was determined (150 beneficiaries of the training).

After their training, the beneficiaries will be on an African Enabling Table.

To motivate the beneficiaries of the training, besides the means in their Country of origin or their own Status, we are invited to explore and set up several other ways, including:

- Creating a Community of ALGA ALUMNI) with a Business card, in addition to other advantages;
- The delivery of the Diploma and certificates;
- The consideration of prior learning and experience ;
- The delivery of a computer;
- The welcoming and accommodations conditions;
- The visa facilities, etc....

It was also agreed that by February 2017, the overall design of the Professional Master will be defined and potential Partners identified. ALGA and its Anchor Institutions will identify potential « Godfathers » and « Godmothers », giving priority to Partners from the African Continent.

#### **IV. PRESENTATION OF ALGA COLLEGES AND SHARING RESPONSABILITIES BETWEEN ANCHOR INSTITUTIONS**

Training Programs in ALGA Colleges that will be open to all Stakeholders (Representatives of States, Local Governments, Private Sector, and Civil Society) cover 15 days of alternating training as following:

- 10 days (face-to-face) training to acquire knowledges and skills, with receipt of an educational package, including all documentation and tools, after which a control will be organized and homework to be entrusted to the beneficiaries of training who have passed the knowledge test successfully;
- After 3 months, organization of a 3rd additional training week to present the work done and for the delivery of training Certificates.

The objective after this training, is to establish a Community of Practitioners. The table below shows the different Colleges of ALGA, Anchor Institutions that are responsible for, and potential Partners, Resource persons, and Experts.

For each of these colleges, called to become Centers of Excellence, ALGA Anchor Institutes are invited, within 3 months, to :

- Develop a Conceptual and Pedagogical Note;
- Identify and contact partners, experts and resource persons;
- Prepare and oversee pedagogical tools (Pedagogical Suitcase, content, teaching materials ....);
- Identifying and contacting the Teachers.

Among the first Promotion, there will be the identification of those who could serve as Trainers.

